

# HAILEYBURY RENDALL SCHOOL DARWIN

## APPLICATION FOR ENROLMENT

Please use blue or black pen and write in BLOCK LETTERS.

### THE ENROLMENT PROCESS

To apply for a place at Haileybury Rendall School Darwin, you should complete this Application for Enrolment form and return it to the Enrolment Officer with all relevant attachments and the non-transferable application fee of **\$250**. Your child's name will be placed on a waiting list for the entry year sought. As it may not be possible to accommodate all applicants, the waiting list will be ordered according to date of application but with preference given to the siblings of existing students and the children of past students. A small number of places will be kept for award at the Principal's discretion.

On receipt of all forms the applicant will be invited to attend an interview with the Principal. The purpose of this interview is for us to learn about your child and her/his needs so that we can ensure an appropriate program is available. If a place is available, we may then make an offer of enrolment. Please note that we may decline to make an offer without providing a reason.

### DETAILS OF APPLICANT

Surname:	<input type="text"/>	Given names:	<input type="text"/>				
Preferred name:	<input type="text"/>	Gender: M	<input type="checkbox"/>	F	<input type="checkbox"/>		
Date of birth:	<input type="text" value="/"/>	<input type="text" value="/"/>	Place of birth:	<input type="text"/>			
Nationality:	<input type="text"/>	Religion:	<input type="text"/>				
Language spoken at home:	<input type="text"/>	Current school:	<input type="text"/>				
Current year level:	<input type="text"/>	Commencement: Term	<input type="text"/>	, 20	<input type="text"/>	Year level(s)	<input type="text"/>
Is the student of Aboriginal or Torres Strait Islander origin?	No	<input type="checkbox"/>	Aboriginal	<input type="checkbox"/>	Torres Strait Islander	<input type="checkbox"/>	

### RESIDENTIAL ADDRESS

Street/Unit number:	<input type="text"/>	Street name:	<input type="text"/>
Suburb:	<input type="text"/>	State:	<input type="text"/>
Postcode:	<input type="text"/>	Country:	<input type="text"/>

### POSTAL ADDRESS (if different to residential address)

Street/Unit number:	<input type="text"/>	Street name:	<input type="text"/>
Suburb:	<input type="text"/>	State:	<input type="text"/>
Postcode:	<input type="text"/>	Country:	<input type="text"/>

### DETAILS OF PARENT OR GUARDIAN 1 (PRIMARY CONTACT)

Relationship to child:	<input type="text"/>				
Title:	<input type="text"/>	Surname:	<input type="text"/>	Given name:	<input type="text"/>
Home phone:	<input type="text" value="( )"/>	Work phone:	<input type="text" value="( )"/>		
Mobile:	<input type="text"/>	Email:	<input type="text"/>		

### CONTACT ADDRESS (if different from Child's residential address)

Street/Unit number:	<input type="text"/>	Street name:	<input type="text"/>
Suburb:	<input type="text"/>	State:	<input type="text"/>
Postcode:	<input type="text"/>	Country:	<input type="text"/>

## DETAILS OF PARENT OR GUARDIAN 2 (SECONDARY CONTACT)

Relationship to child:

Title:  Surname:  Given name:

Home phone:  ( ) Work phone:  ( )

Mobile:  Email:

## CONTACT ADDRESS (if different from Child's residential address)

Street/Unit number:  Street name:

Suburb:  State:

Postcode:  Country:

## SCHOOL CONNECTIONS

Did either parent attend Haileybury or Kormilda College?: Yes:  If yes, did either parent graduate from Year 12?: Yes:

Is either parent a staff member at Haileybury Rendall School Darwin or Kormilda College?: Yes:

Siblings at Haileybury or Kormilda College? If yes, please provide names:

Name:  Past:  Current:  Future:

Name:  Past:  Current:  Future:

Name:  Past:  Current:  Future:

## INTERVIEW PROCESS

You and your child will be invited to attend an enrolment interview. The purpose of this interview is to find out about your child's educational and developmental needs. In order to do this, we must consider any information that could be relevant. The purpose of this form is to obtain this information. However, we also need you to provide us with any other information that could assist us in a pathway for your child.

Any offer of enrolment is conditional on you having given the School full details of any special needs (educational, medical or psychological) that your child might have. If you have not done so, Haileybury Rendall School Darwin reserves the right to terminate the enrolment.

## QUESTIONNAIRE

1 Is English your child's first language? Yes  No

If no, a) What is your child's first language?

### If an International Student:

b) Has your child attended language school? Yes  No

If yes, i) For how long? Years  Months

ii) For how long has your child attended a school where English is the language of instruction? Years  Months

2 Has your child had any social or emotional issues in the past? Yes  No

(These include meetings with any School Welfare Coordinators, School Counsellors, Psychologists, Psychiatrists, Family Therapists, etc.)

If yes, a) Who provided the support?

b) Is ongoing support required?

c) Any other relevant details?

3 Has your child been involved in any disciplinary issues in their previous school/s? Yes  No

If yes, please provide further details:

  
  

4 Does your child have any additional learning needs? Yes  No

If yes, a) Has there been any formal assessment of his/her needs? Yes  No   
If yes, please provide copies with this form.

b) What support has been recommended/provided within or external to the School?  
(e.g. Reading Recovery, speech therapy, private tuition, integration support, etc.)

  
  

c) Has your child received funding for this support? Yes  No

If yes, in which category?

  

5 Has your child had their hearing checked? Yes  No

If yes, a) In which year?

b) Were the results normal? Yes  No   
(If no, please attach details on a separate sheet of paper).

6 Has your child had their sight checked? Yes  No

If yes, a) In which year?

b) Were the results normal? Yes  No   
(If no, please attach details on a separate sheet of paper)

7 Do you give permission for Haileybury Rendall School Darwin to contact your child's current school? Yes  No

**Note:** This is a requirement of entry into Haileybury.

Name of current school:  Contact phone number: (  )

8 Are there any court orders affecting care and custody of your child? Yes  No

If yes, please forward a copy for the School to keep on file.

## SIGNATURES

*I/We hereby apply for enrolment of our child to Haileybury Rendall School. I/We have read the terms and conditions of enrolment set out in the 'Business Notice' and agree to be bound by them. Signatures of both parents or guardians are required.*

Signature (Parent or Guardian 1)

Name:

Date:  /  /

Signature (Parent or Guardian 2)

Name:

Date:  /  /

The following documents should be attached to this application:

- Birth Certificate
- For non-citizens/permanent residences only: a photocopy of the relevant pages of the applicant's passport showing the applicant's visa details
- For new citizens: a photocopy of the applicant's Australian Citizenship Certificate
- For guardians only: Legal Authority to Act as Guardian
- Application fee of \$250
- Immunisation Records
- School reports
- Medical reports
- Educational assessments
- NAPLAN
- Court Orders

## PAYMENT

Credit card  Cardholder's name:

Card type: MasterCard  Visa  Amount paid:

Card number:

Expiry date:   /   Signature:

Bank cheque enclosed

*Please note that cash payments cannot be accepted.*

## OFFICE USE

Student ID:  Status:  Date of receipt:  /  /

Credit card:

Bank cheque:

*Please return this form together with attachments to the Enrolment Officer.*